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## Brien Shamp's Spartan Warrior Party Events

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### EVENT AGREEMENT

Please read this agreement in its entirety to be aware of our event procedures to ensure that your special event runs smoothly, happily, and joyfully.

#### 1. PAYMENT AND AGREEMENT:

- a) Your reservation is not complete until this entire Event Agreement and the base payment of \$ 295.00 for up to ten (10) child participants have been received by Brien Shamp's Boot Camps, Personal Training, and Nutrition, Inc.
- b) If your desired date and time slot for the event are not available, your base payment will be refunded in full.
- c) We request that you **contact us first before making the base payment** to ensure that the event date and time you want are available.
- d) Tell us the **expected number of child participants** that will attend the event as best you know at the time of reserving the date.
- e) Also, tell us of any known **special needs** any child participant may have so we can make sure the needs can be accommodated.
- f) Tell us the age range of the children who will be participating in the event so we can prepare accordingly.
- g) We also advise that you book your event as far in advance as possible to ensure availability and appropriate staffing.
- h) You may cancel the event reservation up to **8 days before the event date** and will be refunded the base payment minus a \$50 cancellation fee.

#### 2. WAIVER FORMS:

- a) The parent or legal guardian of each child participant must complete both an online Waiver and a printed copy of the Waiver form. These forms can ONLY be completed by each child's legal guardian.
- b) Each participating child must bring the paper copy of the completed Waiver form with them to the party to hand in.
- c) The printed Waiver forms must be filled out and initialed in their entirety. The waivers cannot be modified or crossed out in any way or the participant will NOT be allowed to participate. NO EXCEPTIONS.
- d) When the Waiver form is completed online you can print out a copy of it to bring to the event for each child participant.

#### 3. HOST ARRIVAL TIME, SETUP & CLEANUP

- a) Event HOSTS can arrive 30 minutes prior to the scheduled event time to setup any party decorations, plates, cups, tablecloths, food and all necessary utensils to complete the party room activities.
- b) Further decorating and setup can be done while the participants are enjoying the obstacle course.
- c) At the conclusion of your event, all food, drinks, and decorations must be placed in the provided trash.
- d) Piñatas and silly string are NOT allowed on the premises for safety reasons. Please do not bring these items to your event.

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### 4. PARTICIPANT & SPECTATOR ARRIVAL TIME:

- a) All guests should arrive 10-15 minutes prior to scheduled event time. During this time our staff will check in your event participants and check their printed waiver forms. **Please notify all parents/legal guardians who have children that will be participating in the event to be prepared to arrive early.** The actual event will begin right at the scheduled event time.

### 5. SPECTATORS:

- a) Too many additional people (apart from the child participants) in the obstacle areas can prevent your coaches from setting up and accomplishing some of the exciting obstacles and challenges safely. We do invite adult spectators to stay; however, we do request that they remain on the edges/sidelines of the gym in the spectator area. If your guest's parents choose to stay, please make them aware of this safety issue.
- b) Children 4 years of age and younger must remain in the spectator area or party room area only with parents supervising. Infants and toddlers are not allowed to be on the gym floor or in the obstacles area for safety reasons.

### 6. SEMI-FINAL CHILD PARTICIPANT COUNT:

- a) Email [anne@fitbodybelmont.com](mailto:anne@fitbodybelmont.com) **one week before your event** to confirm the final head count for all child participants. This is very important and ensures that your event is staffed appropriately.
- b) Advise us of any changes to the child participant age ranges and/or special needs at this time.**
- c) Each additional child participant expected to participate over ten (10) children will cost \$12. The additional charges will be processed on the credit card that we have on file on the date you submit/tell us the final participant count.

### 7. LIST OF EXPECTED CHILD PARTICIPANTS ON EVENT DATE:

- a) The HOST must bring a paper copy with the first and last names of all "expected" child participants that will be attending the event that day. Give this paper to our coach or party host who will be checking in your guests with their waiver forms. Please do NOT email the list.

### 8. BALANCE DUE ON THE EVENT DATE:

- a) If further additional child participants arrive (after the semi-final child participant count is communicated the week prior to the event) and attend the event on the day it is scheduled, your credit card on file will be charged \$12 for each further additional child. **\*Note:** each additional child that shows up on the day of the event is also required to have completed the waiver form with them signed by their parent or legal guardian as defined in #2 above.
- b) A cleaning fee of \$38 will be charged to the credit card that we have on file if the facility/party room is not cleaned as defined in #4 part c) above.

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### 9. FOOD & BEVERAGE GUIDELINES:

- a) If you order pizza or food from another restaurant delivery service, we recommend that you order 24 hours in advance from the restaurant to ensure the food arrives on time.
- b) We do not allow hot plates, crockpots, barbecues or skillets in the facility.
- c) Do not bring any type of chips (i.e. potato chips) and small candies.
- d) All food and drinks brought into the facility must be consumed in the party room area ONLY and will not be allowed onto the gym floor. NO EXCEPTIONS.
- e) Alcohol is not permitted anywhere on the property.
- f) The facility is not safe for anyone who has an allergy to nuts (nuts are eaten regularly at the facility and residue may exist on surface areas).

Each Party/Event base cost is \$295.00 for 10 children, plus \$12.00 for each additional child that participates in the event.

### **Reservation Form – Acknowledgement of above terms.**

I authorize Brien Shamp's Boot Camps, Personal Training, and Nutrition, Inc. to charge my credit card:

- \$295 for the initial reservation payment (for ten child participants)
- a second payment 1 week prior to the event for each additional child participant as agreed upon (\$12 each additional child participant)
- a third payment in the case that further additional children that participate on the day of the event (\$12 each additional child participant) and/or if a cleaning fee is applied (\$38).

**Thank you for choosing Brien's Boot Camps, Personal Training, and Nutrition, Inc. Spartan Warrior Party Events for your special event! We can't wait... Let the FUN begin! ☺**